1/GM/21-22

NOTICE OF THE ELEVENTH ANNUAL GENERAL MEETING

NOTICE is hereby given that the Eleventh Annual General Meeting of the Members of ISSL Settlement & Transaction Services Limited will be held at shorter consent on Tuesday, October 19, 2021 at 11:30 AM through Video Conferencing to transact the following business:

ORDINARY BUSINESS:

[1] To receive, consider and adopt the Audited Financial Statements for the Financial Year ended March 31, 2021, together with the Report of the Directors and the Auditors thereon.

[2] To appoint a Director in place of Ms. Lubna Usman (DIN: 08299976) Director of the Company who retires by rotation pursuant to Section 152(6) (c) of the Companies Act, 2013 at the ensuing Annual General Meeting of the Company, and being eligible, offers herself for re-appointment.

By Order of the Board of Directors
For **ISSL Settlement & Transaction Services Limited**

Prerna Singh
Digitally signed by Prerna Singh
Date: 2021.10.07 14:50:47 +05'30'

Prerna Singh
Company Secretary

Registered Office:
IL&FS House
Raheja Vihar, Chandivli
Andheri (East)
Mumbai 400 072

Date: October 07, 2021
Place: Mumbai

NOTES FOR MEMBERS' ATTENTION:

1. A member entitled to attend and vote at the Annual General Meeting (the "Meeting") is entitled to appoint a proxy to attend and vote on a poll instead of himself/herself and the proxy need not be a member of the Company. The instrument appointing the proxy should, however, be deposited at the registered office of the Company not less than forty-eight hours before the commencement of the Meeting.

   A person can act as a proxy on behalf of members not exceeding fifty and holding in the aggregate not more than ten percent of the total share capital of the Company carrying voting rights. A member holding more than ten percent of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder

2. The Member need to join the Annual General meeting using the following credentials:

   Zoom Meeting Link

   https://us06web.zoom.us/j/89523184532?pwd=VzFmb3hqQVUzaEQ4eHROd2ZnNFdyZz09

   Meeting ID: 895 2318 4532

   Passcode: 951840

   The Members can start their login at 11:20 AM. The Annual General Meeting would commence at 11.30 AM

3. The Annual General Meeting can be joined through mobiles, tablets, iPads, desktops or laptops with internet facility. For any further queries with respect to the Annual General Meeting, you are requested to send us an email at secretarial@issl.co.in

4. The Register of Directors and their shareholding, maintained u/s 170 of the Companies Act, 2013 and Register of Contracts or Arrangements in which Directors are interested maintained u/s 189 of the Companies Act, 2013 and all other documents referred to in the notice and explanatory statement, will be available electronically for inspection by the members of the Company on request made at secretarial@issl.co.in

5. Members/proxies attending the meeting are requested to send us electronically their duly filled admission/ attendance slips along with the notice of annual general meeting at secretarial@issl.co.in

6. Corporate members intending to send their authorised representatives to attend the meeting are advised to send electronically a duly certified copy of the Board Resolution authorizing their representative to attend and vote at the meeting.

ISSL Settlement & Transaction Services Limited
CIN: U67190MH2010PLC210582

Registered Office: The IL&FS House, Raheja Vihar, Chandivali, Andheri (East), Mumbai – 400 072

Attendance Slip
(To be handed over at the entrance of the Meeting hall)

Annual General Meeting held on **Tuesday, October 19, 2021 at 11:30 AM**

I hereby record my presence at the Eleventh Annual General Meeting of ISSL Settlement & Transaction Services Limited held on **Tuesday, October 19, 2021** at **11:30 AM** through video conferencing

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Reg. Folio No.___________

DP Id No. *______

Client Id No.* __________

Full name of the Member (in BLOCK LETTERS) ___________________________

Full name of the Proxy (in BLOCK LETTERS) _____________________________

Member's/ Proxy's Signature ____

*Applicable for shareholders holding shares in electronic form

Form No. MGT-11
Proxy form

[Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014]

CIN: U67190MH2010PLC210582

Name of the Company: ISSL Settlement & Transaction Services Limited

Registered office: IL&FS House, Raheja Vihar, Chandivali, Andheri (East), Mumbai - 400072

Name of the member (s): ……………………

Registered address: ……………………...........

E-mail Id: ……………………...........

Folio No/ Client Id: ……………………...........

DP IDs: ……………………...........

I/We, being the member (s) of ……………………........... shares of the above named Company, hereby appoint

1. Name: ……………………...........

   Address: ……………………...........
   ……………………...........
   ……………………...........

   E-mail Id: ……………………...........

   Signature: ……………………..........., or failing him

2. Name : ……………………

   Address: ……………………...........
   ……………………...........
   ……………………...........

   E-mail Id: …………………………

   Signature: ……………………...........

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the Annual general meeting of the Company, to be held on **Tuesday, October 19, 2021 at 11:30 A.M.** through video conferencing and at any adjournment thereof in respect of such resolution as is indicated below:

Resolution No:

[1] To receive, consider and adopt the Audited Financial Statements for the Financial Year ended March 31, 2021, together with the Report of the Directors and the Auditors thereon.

[2] To appoint a Director in place of Ms. Lubna Usman (DIN: 08299976) Director of the Company who retires by rotation pursuant to Section 152(6) (c) of the Companies Act, 2013 at the ensuing Annual General Meeting of the Company, and being eligible, offers herself for re-appointment.

Signed this…… day of……… 2021

Signature of shareholder: ____________________

Signature of Proxy holder(s): __________________

Note: This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Meeting

Regd. Office : IL&FS House, Plot No. 14, Raheja Vihar, Chandivali, Andheri (East), Mumbai - 400 072.
Phone : 91-22-42493000, 28576440, Fax : 91-22-28570983
CIN - U67190MH2010PLC210582